



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

LATE RAJA VIRENDRA BAHADUR SINGH  
GOVT. COLLEGE SARAIPALI

- Name of the Head of the institution **DR. AMRIT LAL PATEL**
- Designation **PRINCIPAL (IN-CHARGE)**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **07725226368**
- Mobile no **9424236802**
- Registered e-mail **govtcollegesaraipali1971@gmail.com**
- Alternate e-mail **pitambarsahu1433333@gmail.com**
- Address **In Front of Ghanteshwari Temple,  
NH-53 Main Road, Saraipali**
- City/Town **Saraipali**
- State/UT **Chhattisgarh**
- Pin Code **493558**

##### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status UGC 2f and 12(B)
- Name of the Affiliating University Pt. Ravishankar Shukla University Raipur (CG)
- Name of the IQAC Coordinator Dr. Pitambar Sahu
- Phone No. 9425521715
- Alternate phone No. 9425521715
- Mobile 9425521715
- IQAC e-mail address pitambarsahu1433333@gmail.com
- Alternate Email address kshirpatel333@gmail.com

**3. Website address (Web link of the AQAR (Previous Academic Year))** <http://govtcollegesaraipali.ac.in>

**4. Whether Academic Calendar prepared during the year?** Yes

- if yes, whether it is uploaded in the Institutional website Web link: <http://govtcollegesaraipali.ac.in/Academics.aspx?page=College%20Academic%20Calendar>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.95	2022	24/05/2022	23/05/2027

**6. Date of Establishment of IQAC** 05/12/2013

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

**8. Whether composition of IQAC as per latest NAAC guidelines** Yes

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year**      **1**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Effective teaching learning by the help of ICT tools.

Online classes conducted by the help of google meet, zoom etc.

Self study report (SSR) submitted.

Annual/Semester examination conducted on Blended mode.

Innovation towards Environment.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Prepared Academic calendar and Time Table	Properly followed Academic calendar
Teaching through ICT tools	Faculty member taught through by the help of ICT tools & They prepared teaching plan
To save Environment each student and faculty member to gave ten plants	properly followed by them
Extension of Building	Process is going on
Faculty members are Instructed to prepare teaching plan for smooth teaching learning process	Faculty members prepared teaching plan and taught accordingly

**13. Whether the AQAR was placed before statutory body?** No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	LATE RAJA VIRENDRA BAHADUR SINGH GOVT. COLLEGE SARAIPALI
• Name of the Head of the institution	DR. AMRIT LAL PATEL
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• Location	Urban
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• Name of the IQAC Coordinator	Dr. Pitambar Sahu				
• Phone No.	9425521715				
• Alternate phone No.	9425521715				
• Mobile	9425521715				
• IQAC e-mail address	pitambarsahu1433333@gmail.com				
• Alternate Email address	kshirpatel333@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://govtcollegesaraipali.ac.in">http://govtcollegesaraipali.ac.in</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://govtcollegesaraipali.ac.in/Academics.aspx?page=College%20Academic%20Calendar">http://govtcollegesaraipali.ac.in/Academics.aspx?page=College%20Academic%20Calendar</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.95	2022	24/05/2022	23/05/2027
<b>6.Date of Establishment of IQAC</b>			05/12/2013		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			1		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
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Online classes conducted by the help of google meet, zoom etc.	
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	29/01/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>A multidisciplinary &amp; integral Education model that will relax the discipline boundaries for learning &amp; make the system flexible enough for student to learn sciences with commerce languages, social sciences, professional skill ethics moralities human values, cultural activities, literature etc. following combination can be obtained in our college.</p> <p>Group A - Chemistry, Botany, Zoology, Math, Physics</p> <p>Group B - Political, Geography, History, Economics, Hindi/English Literature</p> <p>Group C - Computer Awareness</p> <p>Group D - Commerce</p> <p>The student can choose the courses available in the college from above group according to his/her interest till now credit based courses have not been started in the college as soon as the multiple entry &amp; exit system is implanted by the University. The college is ready to implant it. The compulsion of traditional courses is hindrance in getting employment due to which the student is not getting social useful &amp; life skill. Classes are taken in the college for yoga, health and fitness awareness, Soft skill. College also provides many activities during the session like GK competition , carrier guidance program, sport &amp; cultural activities.</p>	



So that the all-round development of student can be done.

#### **16.Academic bank of credits (ABC):**

Our college is affiliated to Pt. Ravishankar Shukla University Raipur and guidelines have come from them for academic bank of credits so for so this system is not available in our college. Every year according to the academic calendar and curriculum received by the University teachers create and use daily diaries curriculum division teaching plan. Use of different teaching Methods and supporting materials so that students do not have any problem in understanding the concept and they can use this Knowledge and make it Practical-form time to time by all the subject teachers are invited for online classes and seminars and online teachers given by the Guest Speakers in the class.

#### **17.Skill development:**

Our college emphasizes on the overall development of the students. Skill development is the important component for overall development, under which many types of units like- Red Cross, NSS, Sports, Culture activities, Employment guidance cell etc. One operated in the college in which students get skill in studies as well as in their activities and they develop their personality completely.

In our college Including Skill like-

1. Soft Skill- Soft skill characterize now a person interacts in his or her relationships with others. It include adaptability attitude. Communication, creative thinking, work ethic, team work, decision making, positivity, time management, motivation flexibility, problem solving, critical thinking etc are helps to student for makes great personality.
2. Life Skill- In our college students are taught life skill such as self awareness, creative thinking, empathy, deep thinking etc for which various activities on such as NSS, Sports/Culture activities are organized.
3. ICT Skill- In our college, children are developed ICT skill through-online classes, projector classes, online evaluation and internet sources etc. This skill is very important skill in today's and is important for the future of children in the coming times.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Our college is connected to Orisa state in the last Border of Chhattisgarh state to definitely their Odiya and Hindi gets mixed these students are more comfortable in their vernacular language it. The prescribe textbooks are all in hindi, which the teacher teach the student in the vernacular language. Annual programs are organized every year in the college to promote the language of Odiya and the culture of Chhattisgarh due to which student feel proud about their language and culture but this academic year annual function is not organized due to COVID-19 .

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcomes based education as clearly focusing and organizing everything in the educational system around the essential for all the students to do successfully at the end of their learning experiences.

In our college emphasizes four essential principles in outcomes based education:-

1. Clarity of focus
2. Designing Backwords
3. High Expectation
4. Expanded opportunities.

In our college outcomes based education focus on curriculum- The learning outcomes comprise the knowledge, skill, attitude and understanding that students should acquire to enable them to reach their full potential and lead successful lives. As individuals as of the community and at work. OBE moves from subject-specific outcomes and cross-discipline outcomes to long-term, cross-curriculum outcomes that are directly related to students future life roles.

In an education method that focuses on what students can actually do after they are taught. One of the great benefits of OBE that it makes students aware of what they should be learning why they are learning it, what they are actually learning, and what they should do when they are learning.

**20.Distance education/online education:**

ODL made in the institution is catch because college is connected to broadband and all work is done by broadband internet connectivity. still the college conducts online classes by the help of smart class room also using mobile, internet specially during COVID-19 pandemic durations. The teaching learning process

through different online mode like Google meet, Zoom, Cisco Webex, Teachmint,Whatsapp, Youtube.

Many departments are made classes video and uploaded at Youtube. Centralized classes by higher education conducted on Satellite based virtual classes.

## Extended Profile

### 1.Programme

1.1

32

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1

1331

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

1235

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

472

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1

7

Number of full time teachers during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
3.2 Number of sanctioned posts during the year		20
File Description		Documents
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1 Total number of Classrooms and Seminar halls		13
4.2 Total expenditure excluding salary during the year (INR in lakhs)		5.17
4.3 Total number of computers on campus for academic purposes		35
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		
<b>1.1 - Curricular Planning and Implementation</b>		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The institute follows the academic calendar provided by PT. Ravishankar Shukla University Raipur and imparts quality education depending upon the resource potentially of the institution. The institution has developed a structured and effective implementation of the curriculum.</p> <p>1. The departmental meeting plans, teaching learning process and co-curricular activities. Different innovative teaching methodologies, creative teaching is discussed and the program and course outcomes are delivered. Teaching method for effective delivery chalk and black board, ICT - Google class rooms, Teach mint, WebEx, teaching method, class notes/e-notes, internal seminar, PPT by students. IQAC</p>		

meetings are conducted regularly for planning and implementing quality enhancement steps.

2. The activity provides a platform to the faculty and the students to participate and interact with experts in various fields and enrich and update their subject knowledge. Faculties effectively and creatively use P.P.T, model, various education software for delivering the subject knowledge.
3. All internal examination and class test are conducted to check whether the student have acquired knowledge as outline in the objective in the curriculum.
4. The college encourage faculty member to attend orientation/refresher courses, workshop and present papers in seminar conducted by affiliating and the other universities for acquiring necessary skills for effective delivery of the curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar provided by PT. Ravishankar Shukla University Raipur for the conduction of continuous internal evaluation system (CIS). The college strongly trusts on transparency in its functioning. The college has a well-defined standard operating procedure to develop the academic teaching plans and it follows a well-defined academic calendar.

The academic calendar helps as a source of information and planner for students, faculty and staff of college .It encompasses all the processes of the college such as, the student section, administrative, academic, co-curricular and extracurricular activities.

The college prepares the academic calendar by understanding and program outcomes so that the activities are planned accordingly. It further propagates the vision and mission of the college. Preparation of the academic calendar begins well before the commencement of the academic calendar.

The academic calendar gives a particular period to conduct

extracurricular and social activity such as; celebration of birth and death anniversaries of nation and state ions, celebration of various national and international days, tree plantation day, blood donation camp, sport days and various other social activities by NSS, ECOCLUB, NATURE CLUB, RED CROSS at the college and college adopted a village.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

##### Professional Ethics-

Auditing, Income tax, Indirect tax with GST, Marketing management, Business laws, fundamental of Entrepreneurship.

##### Gender

The college offers course on Gender studies to UG & PG students to sensitize them on gender equality, gender ratio and women empowerment. Many PG & UG program has gender related topics or modules such as gender politics in India women righting. Students are taught about 'Women & Development' as text for final year to make them aware about Women Empowerment and Global issues related to Gender equality.

**Human values**

Our college strongly believes in ingraining human values among students. Many courses that deal with human values, human rights are offered-

1. To insist the value of democratic decentralization and participatory democracy.
  2. To promote the values of social and economical equality.
- Environment and Sustainability into the Curriculum-

The curriculum designed by the University PT. Ravishankar Shukla University Raipur for core course in addition to that course structure of all three streams has Environmental studies and Human Rights in the 1st year of U.G. level (B.A., B.Sc. B.com) as compulsory paper. Along with that a number of intracollege activities are arranged involving the students under N.S.S. and Y.R.C.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

2



File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

26

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>D. Feedback collected</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
1331	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
1235	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
<b>2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners</b>	
In session 2020-21, during the outbreak of Pandemic time our institute strictly followed the instructions provided by UGC, Ministry of H&FW, and Department of Higher Education. It was a matter of paramount importance to face the challenges and rethink	

the opportunities in adversities. The institute cater to diverse social/cultural and economical background.

?A familiar ambience through online classes has been established to gauge the learning process of slow as well as advance learners.

?Students performing poorly in assessment work .Students were motivated to perform better by providing online learningresources .

?Daily online interaction, occassional test and presentation via webinar enabled the teachers to identify the advance learners. Advance learners were trained to improve their subjective knowledge as well as general awareness and language proficiency.

?Special books as well as online study materials of advance level are recommended to them. Library resources such as N-List are provided to advanced learners as well as slow learners.

?To provide equal attention to each learner, teachers used e-resources optimally to be interactive and as per requirement of academic calendar. For this, teachers encourage participative learning.

?Students are motivated to learn problem solving, writing & elucidating and time-management during exams.

File Description	Documents
Paste link for additional information	<a href="https://www.teachmint.com/enroll/700092517/5ff145cab126d0d7bc240731?utm_source=app?utm_medium=android">https://www.teachmint.com/enroll/700092517/5ff145cab126d0d7bc240731?utm_source=app?utm_medium=android</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1331	7

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Sometimes Blended mode is adopted by teachers to teach by use of Smart class rooms, projectors, virtual class rooms as new age facilities. IQAC and its members supervise the teaching-learning process and advise principal to upgrade overall teaching learning management. Members of student's union actively contribute to give their opinion whenever required. Through IQAC Cell College conduct many activities and programs such as webinars/ Cultural/ Sports/ NSS activities to develop participatory learning of students. At Govt. College Saraipali, students have always been the centre of all its academic and co-academic endeavours. All possible efforts are taken to ensure their fullest growth and development in a safe and congenial environment. Students are guided, counseled, motivated, corrected and channelized in the best possible manner. The measures taken in this regard are : To make learning student centric, a number of clubs and committees have been constituted so that the students realize their fullest potential to achieve their aim. The institute practices various student centric techniques to develop independent learning and self directed problem solving skills. In science streams, demonstration, lab and project work are used to enhance learning experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Human brain is unparalleled in teaching learning but amid pandemic our teachers utilised power of new age technology.

? Teachers used ICT - Latest teaching aids such as computer, and PowerPoint/ graphical presentations for class room teaching and seminar presentations.

? E-resources under the membership of the N- LIST like e-PG Pathshala, e\_Gyankosh and lecture notes are shared with the students.

? The college has wi-fi network which can be accessed by staff members of the college to get the advantage of e- resources.

? Teachers use ICT frequently to teach students and whenever students require, they present their projects through ICT.

? Teachers present study materials through power point slides using smart boards.

? Besides using smart boards they also conduct online classes through mobile and tablet.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

60

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Hit by Pandemic the entire education system needed a reboot. Hence the Evaluation process underwent a massive overhauling via online assessment. To ensure that the core of the institute i.e. students and faculty members have to be fully acknowledged about the new evaluation processes, the institution has taken a number of steps as follows :

? The evaluation methods are communicated through the Institutional website, Notice Board and through announcements in the online classes. Details are also available in the University website. In the beginning of the session, an orientation program is conducted in which all information related to exams and evaluation has been narrated to the students.

? The progress of the students is monitored by teachers through online tests, written assignments turned into PDF format, oral tests, group discussions and interactive sessions.

? Exam result analysis is done by the Analysis committee. Corrective measures are taken to improve the overall teaching and learning ambience in online mode later on turned into Blended mode of Teaching-Learning-Evaluation.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances related to mistake in mark sheet, admit card issues are taken care by student helpdesk. They are guided according to their situation. If they remain dissatisfied, they can avail the services provided by University by the assistance of helpdesk.

Mechanism to deal with examination related grievances are:

? Exam related grievances are dealt with case by case basis by Grievance Redressal Cell (GRC) constituted for the purpose.

? Every grievance is treated with care and due importance. The students are provided with complete guidance and support in this regard.

? Grievances related to university exams are forwarded to Pt. Ravishankar Shukla University Raipur. In this course the HEI works as a bridge between university and student.

? All grievances related to internal examinations are dealt by respective subject teachers. Focus is to provide feedback and correction in mistakes and train the students for university examination.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://govtcollegesaraipali.ac.in/student_section.aspx?page=Women%20Anti%20Harassment%20Cell">http://govtcollegesaraipali.ac.in/student_section.aspx?page=Women%20Anti%20Harassment%20Cell</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College has clearly stated learning outcome of programs/courses by display flexes. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

? Hard/soft copy of syllabus and learning outcomes are available in the departments/college website for ready reference to the teachers and students.

? Learning outcomes of the programs and courses are displayed on the class notice board.

? The students are also made aware of the same during online classes and tutorial meetings.

? The time table and examination results of all the programs are made available to the students.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.youtube.com/@khirod.dadsena/videos">https://www.youtube.com/@khirod.dadsena/videos</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes of the entire program are identified by the University as authority to create and circulate the syllabus for offered courses. The course outcomes help the faculty to manage the resources effectively to the maximum extent. This created path to improve the result and overall performance of student continuously. The attainment of Course Outcome is measured through continuous evaluation of students. For this the concerned teacher, after completion of a particular topic, conducts an oral test in form of discussion in which the level of understanding of topic is assessed. In next step the students are evaluated through assignments, quizzes and tests for the specific topic. For theory and practical subject, the concerned students are prepared for the online exam by carefully monitoring them during online practical sessions. In each step the faculty provides feedback to students so as to improve the performance and understanding of the course utilising best of available learning resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

440

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://govtcollegesaraipali.ac.in/NAAC.aspx?page=Other%20Reports>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has created a herbal garden to create an eco-system in the college campus. Students teaching staff and non-teaching staffs have some medicinal plants in a selected area in the college campus. Tulsi, Kapur Tulsi, Krishna Tulsi, Lemongrass, Laung, Pan, Ilyachi, Adarak, Allovera, Neem, Haldi, Giloy, Patharchattahave been planted. These medicinal plants are useful in headache, cough and fever skin allergy. These herbs are easy to grow, look good and smell amazing. All medicinal plants are taken care of by students, teaching staff and non-teaching staff of the college. Due to covid-19 pandemic activities are can't be run in this year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Keeping in mind the all-round development of the students, this college conducts various extension activities in its surrounding rural areas and within the college campus. These activities have played an important role in sensitizing the students towards social issues and problems, thereby creating awareness of social development directly and indirectly.

Due to covid-19 pandemic this year some programs under extension activities could be conducted on online mode only.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located on the site of the NH53 in Saraipali city (CG) and 2km away from bus stand. The college campus is separated over an areas of 6.288 Hectare. The college has two teaching block. the old campus has been utilized as infrastructure for lab of science faculty and B.Com, M.Com classroom. new building has been constructed since 2006 . Now it has 13 classroom ,1 Library ,1 reading room, 1 NSS room , 1 Sport Room, 1 Geography Lab, 2 Computer Labs, 1 YRC Room , 1 Staff room ,1 Seminar Room with projector , 1 IQAC room with computer , 1 Girls common room, 1 Help desk . The college has 2 Photocopier printer, 2 Scanner, 2 laptop. College building covered with CCTV cameras. The entire college is equipped with 5-10Mbps WIFI network . Also College has 4 water cooler attached with Aqua Guard UV Water purifiers and hygiene clean washrooms for Staff, Boys & Girls.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has indoors & outdoor games facilities like badminton, table tennis, hockey, football, cricket, khokho, kabaddi, carom, Chinese checker, chess, volleyball, athelitics and traditional sports. The college provides opportunities for sports and ectracurricular activities. Every year many boys and girls represent the college in state and university level sports competition and others. The college organize cultural ctivities like singing, dance, drama, poster, debates, quiz, rangoli, mehandi and speech competition, which the students are given opportunities for expressing their inherent creativity. The N.S.S. units of boys and girls perform cultural activities on varous occasions and participate in the activities organized to propagate the government schemes like swachhha Bharat abhiyan, sweep plan , aids awareness program and tree plantation. Eco club of this institute organise awareness program. Y.R.C organize and encourage



students to participate in health and hygiene related program likes awareness program/covid vaccination program.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.67866

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the college has a valuable collection of books on diverse subjects.. Majority of our students are from rural and low economic background thus the college library plays a central role in providing books for learning. A time table was designed to facilitate smooth issuing of books for every class in a week. The records of issued and returned books are manually maintained in issuing register. In the beginning of session the library management committee invites list of books and journals from each department of college which are then passed for purchasing as per grant received under various heads like BPL/SC/ST/CLAC/P.B.F/U.G.C./reference magazine journals and news papers. N-List membership was subscribed in 15-12-2020 and provides users 164300 e-books through N-List and 60000 e-books through NDL 6000+ e-book and 60,000 e-books through online access.

**SERVICES:**

1. Circulation (Issue Return Renewal
2. Display of New Arrivals of books.
3. Wi-Fi Facility for students and faculty Reference service.
4. Reference service for student.
5. Previous year Question paper.
6. Journal and book volumes.
7. Book bank services for S.C.,S. T.,B.P.L.
8. At Present started N-List Membership and Provide users 1,64,300 e-books Through N-List and 6000 e-books Through National Digital Library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-**

**B. Any 3 of the above**

books Databases Remote access toe-resources	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
2.82296	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
3	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>
<b>4.3 - IT Infrastructure</b>	
<b>4.3.1 - Institution frequently updates its IT facilities including Wi-Fi</b>	
The college has broadband connection with 5-10Mbps capacity from BSNL. The college campus is partially covered with Wi-Fi and supply to IQAC room, Geography Lab, Computer Lab, Office and	

Principal room for better execution of work. This facility is regularly maintained by Service Engineer on call if any fault occurs in Wi-Fi. There are also available many computers, printers, scanners to do college work smoothly and they are maintained and update time to time if necessary.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.67866

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The many information regarding the facilities of sports, NSS, YRC, ECO-SYSTEM, EMPLOYMENT-CELL prospectus of the institution uploaded in college website .student welfare schemes such as scholarship facilities and information regarding reservation in admission to any class are also mentioned in the prospectus. The policy is implemented by various departments as per decision taken by the planning and evolution .All civil works are undertaken by building committee with the help of PWD of state government. These committees coordinate between various departmental requirements and government departments likes-CSED ,PWD,BSNL etc. constant efforts are made to get the infrastructure facilities like UGC , RUSA, state government and other agencies . Available financial resources for maintenance of the facilities-

1. The maintenance of building is done by the PWD.
2. The examination from forwarding fees , received from the affiliating university is utilized for maintenance of furniture, building.
3. Maintenance of equipment and computers is done trough special allocation of UGC, Janbhagidari and self-finance fund.
4. Janbhagidari funds have been used for the purchase of furniture and computers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
867	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
00	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>E. none of the above</b>

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

4

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)



**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per the guidelines and instructions of state higher education department and the affiliating university Pt. Ravishankar Shukla University Raipur every year Student Council constituted through

election or nomination as the case may be. The student council comprise of 1. President 2. Vice President 3. Secretary 4. Joint Secretary. The student council and student representative take active part in the academic and administrative committees. The Student Council very diligently, honestly and look after the academic and extracurricular needs of the students. They also take up class teaching, academic activities, cultural activities, sports activities. They work hard with the various officers in charge of the committees of the institution

Objective of Student council:-

- To inculcate a spirit of discipline to foster brother hood.
- To give the students an opportunity to develop leadership qualities.
- To encourage participation in literary, cultural activities in the campus to bring out their leadership and creative talents.
- To nurture a congenial atmosphere of learning and teaching for the development of the institution.
- To maintain discipline and cleanliness in the institution.
- To bring forward the grievances of the students to the notice of the authorities.
- To create a link between administration and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association came in to existence on 23 January 2021 when 1st Alumni meet was organized. The students were informed by phone but due to short attendance only 15 participants selected of Alumni Association Chairman, Vice Chairman, Secretary, Joint Secretary and Treasurer.

At present 122 alumni are connect through our alumni whatsapp group and take 50 membership of alumni association. Alumni, meet were organized 23-01-2021 in which 25 Ex- students participated.

Contribution of alumni to the growth/development of the institution

The newly nominated body in its first meeting has given assurance to work for the improvement of the academic ambience and overall growth of the college.

The alumni association of the college is new and has been constituted recently. It is yet to get registered. The following body of the association are-

Patron and Principal: Dr. Amritlal Patel

1. President - Ms. Pukhraj Singh
2. Vice President - Mr. Khemraj Patel
3. Secretary - Mr. Pradeep Kumar Gupta

4. Joint Secretary – Mr. Swarnsingh Saluja

5. Treasurer – Mr. Kanhaiyalal Patel

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision

To develop human resource integral with values and responsibility towards society.

#### Mission

1.To provide substantial opportunity to student to receive higher education

2.To Provide adequate opportunity to enhance moral, physical and intellectual upliftment.

3.To provide quality education by using advanced technology in teaching.

4.To awaken social sensibility in students.

5.To develop human virtues in students.

6.To build up ideal citizens for the society.

Our teaching faculties plays an important role in implementing the vision and mission of the college and also play a proactive part in the decision - making process.

Our teachers are members and convener of the various committees. These are constituted for the day - to - day functioning of the college. Some of these committees are staff council, the examination committee, the admission committee, the library committee. They determine admission criteria, cutoff marks examination modalities, and library practices various teaching learning innovations and other academic activities.

The IQAC prepares agenda of the meeting taking matter into consideration. As per the action plan the college governance implements actively throughout the academic year to fulfill the vision and mission of the college.

File Description	Documents
Paste link for additional information	<a href="http://govtcollegesaraipali.ac.in/aboutus.aspx?page=Mission%20and%20Vision&amp;topicid=8">http://govtcollegesaraipali.ac.in/aboutus.aspx?page=Mission%20and%20Vision&amp;topicid=8</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governance of the institution is reflective of an effective leadership in tune with the vision of institution. The principal and all the teachers are involved in the academic and administrative duties, activities of the college. All the permanent faculty are members of the staff council and IQAC and various other committees. All the members actively participate in the staff council meeting, IQAC meetings and suggest measure for teaching and learning which plays key role in policy making of our college.

The college promotes a culture of participative management by constituting various committees also includes student representatives. These committees work independently, take decision and are responsible for effective implementation throughout the year.

## Decentralization and Participative Management

Infrastructure and human resources are limited, hence decentralization and participative management is necessary. As many as 40 committees have been constituted for the purpose in this year. Committee details documents attached.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Keeping in view the vision and mission of the institution the faculty and students of the college devote themselves in various activities. Students of our college are now actively and voluntarily participating in Voter awareness program, Women empowerment program, Healthy awareness programs on AIDS and career guidance program.

#### Perspective Plan and Deployment

- To develop the infrastructure to fulfill the requirements as per future planning.
- To improve library facilities including its automation and to develop it as a modern technologically well-equipped.
- To make effective use of e-resources.
- Automation of the office.
- To develop an effective surveillance system.
- Maintenance of the building.
- To make effective use of ICT.
- To upgrade the infrastructural facilities, smart/e- class rooms and seminar hall.

#### Strategic Plan and deployment

- Appraisal of the performance of the students, teachers and administrative staff is done regularly.
- Internal Quality Assurance Cell (IQAC) has been formed to frame the policy for the growth of students.
- By giving priority to academic merit in admissions.
- To ensure quality & priority is given to the following

**areas:**

**1.Cleanliness of the institution premises**

**2.Conservation of energy**

**3.Health and Hygiene**

**4.Conservation of environment**

**5.Academic excellence**

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**1. The organizational structure of college includes the principal as Administrative Head of the Institution. Sanction post details are:**

**POST**

**SANCTION**

**FILL**

**PRINCIPAL**

**1**

**0**

**PROFESSOR**

**5**

**0**

ASST. PROFESSOR

15

07

LIBRARIAN

1

0

SPORTS OFFICER

1

0

ASST. GRADE I

1

0

ASST.GRADE II

1

1

ASST.GRADE III

2

0

LAB TECHNICIAN

4

4

LAB ATTENDANT

4



1

BOOK LIFTER

1

0

PEON

2

0

FARRASH

1

0

WATCHMAN

1

1

2. Appointment procedure - The process of recruitment of teaching, non - teaching and technical staff are done by the government through C.G.PSC, C.G. Vyapam and Departmental recruitment.

3. Promotion - The promotion procedure is determined by the state government of C.G.

4. Grievance Redressal mechanism - The college has formed student help desk and Grievance Redressal committee for students to address their complain and grievance to resolve them. After receiving grievance and complains, either in writing or orally, the committee discuss and resolve.

5. Service rules, recruitment, promotional policies etc. -Being a Govt. College the seare governed as per state Govt. norms. The details of these rules are given in the website Higher Education of Department

<http://highereducation.cg.gov.in/HigherEducation/Acts.aspx>

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Welfare Measures for Teaching and Non-teaching Staff

Being a Govt. college, most of the welfare schemes are as per the State Govt. norms.

The following schemes are available for teaching and non-teaching staff -

- There are also government schemes in place to provide loans for those who wish to buy/construct houses and festival advances;
- Medical leave facility;
- There is a provision of study leave, maternity leave/paternity leave, Duty leave as applicable.
- Pension/Family pension scheme : For teaching and non-teaching staff

- Leave encashment : For teaching and non-teaching staff
- GIS and Gratuity: Each and every regular teaching and non-teaching staff is covered under the General Insurance Scheme, furthermore they are entitled for gratuity at the time of retirement.
- Compensatory Appointment.
- Medical bill reimbursement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

An annual self assessment pro-forma based on the directives of UGC has been prepared by the department of higher education of Chhattisgarh Government. Thus performance based appraisal system has formally been introduced as per the orders of the

commissioner. The college performance based appraisal system (PBAS) for teaching and non-teaching staff. They fill up a self assessment form that has the details of their performance during every year. HOD/ senior assistant professor then assesses the performance of the faculty member and report to the principal. The principal himself also monitor day to day working of the staff and then evaluate each of them at the end of each academic session on the basis of their efficiency.

The CR( confidential report) along with PBAS forms are annually forwarded by the principal with his report to the Directorate of higher education. The Higher authorities enter their observations which are helpful at the time of promotion and career advancements and if there is any adverse comment against any teacher it is communicated to him/her. The outcome of such a system is quite encouraging. The teachers have become aware of the significance of their work like teaching, learning, extension activities, research and academic contribution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has internal and external audit mechanism and bound to execute it on time. The internal audit of the college was done by Mr. Chandrahas Patel Assistant Professor (English). The college conducted regular internal and external financial audit as per the norms. The external audit of the college was done by C.A .-Navin Kumar Agrawal ,Nav Durga Traders Main Road Saraipali .The college conducted regular internal and external financial audit as per the norms. Report attached:-

Audit Report of Janbhagidari committee fund by C.A. Navin Kumar Agrawal, Date-31.03.2022

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution gets funds from the state government, UGC, RUSA, etc. The salaries and other benefits of the employees are provided by the state government. Government purchase rules are followed to monitor effective and efficient use of available financial resources-

- Budget provision is made by the state government.
- Similarly UGC and other funds are managed as per the directions and

norms of concerning agencies.

- Resources generated through self-financing courses. The budget of self-financing courses is approved by the self-financing courses management committee.

Optimal utilisation of resources

The establishment expenditure of the college including salary and others expenditure are received from the department of higher education government of Chhattisgarh for which an estimated budget is sent in every year. Draft budget is prepared every year taking consideration of the requirements of each department.

The budget is utilized to meet day to day academic activities, administrative expenses and maintenances of the immovable properties. All financial matters like fee collection and salary are supervised by the principal.

The grants received from the external funding agencies like RUSA are effectively utilized by conducting programmes.

Janbhagidari samiti fund are utilized for oppointment of part time faculty and other post.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College has established Internal Quality Assurance cell since 2013. Since then team IQAC has been working towards the betterment of institution.

### 1. Improving teaching quality:

The IQAC monitors the implementation of vision and mission of the college. In pandemic duration IQAC follow Covid19 guidelines. IQAC prepares perspective plan of development for the college & execute it in a strategic plan of every year. It has been trying to institutionalize number of quality assurance strategies such as digitization of academic & administration facilities, gender equality, Strengthened extension activities, sports etc. IQAC holds meeting during the session and ensure the implementation of decision taken. After the first cycle of NAAC, IQAC has been promoting the Quality Culture.

### 2. Promote Cultural Activities:

The college states that rural youth empowerment have been done through quality Education. Therefore IQAC has always been trying to enhance & update its academic and administratative qualities. IQAC, with the help of Eco club & N.S.S. conducted different environmental protection activities like tree plantation, campaign for no use of plastics & also promote green campus activities. Installed Vermi compost & Nadep tank in college campus. IQAC promotes digitization & IT facilities in college campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms. The two examples of institutional reviews and implementation of teaching learning reforms are as follows:

1. Feedback system for initiating teaching learning reforms.
2. Upgrading Teaching -Learning process by using ICT.

1. Feedback system for initiating teaching learning reforms:

The feedback from the students helps in assessing the teaching methodologies of the faculty and make necessary amendments and reforms. The feedback received is analyzed and evaluated by IQAC cell. (An example of such analysis is attached here).

2. Upgrading Teaching - Learning Process by using ICT .

Initially our faculty members used to teach through conventional method of chalk and blackboard. But before some year they are using green board and projector for difficult lessons, specially for science stream. The students from science stream felt difficulties during the topic they come across like animated diagram and chemical reaction through chalk - board method, therefore an ICT room was established to make teaching - learning



process easy. In the pandemic time our teaching staffs are conducting online class through Google meet, Teachmint, Zoom app and Webex.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is co-education system in our institution ensure safety and security of girls students, outsider are strictly prohibited in college. Photo ID card has been issued to each student and no other person is allowed inside campus without permission of principal in college, CCTV camera installed for safety and security. Anti ragging committee and discipline committee for gender issues has been formed to provide better safeguards in case

of any emergency the girls can also use the helpline number which are displayed in campus and institution website. All the students are counselled regularly for hygiene nutrition and psychological issues.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://govtcollegesaraipali.ac.in/facilities.aspx?page=Women%20and%20Internal%20Complaints%20Cell">http://govtcollegesaraipali.ac.in/facilities.aspx?page=Women%20and%20Internal%20Complaints%20Cell</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There is a cleanliness committee in our college which sees matter related to cleanliness and waste disposal. Following types of Degradable and non degradable waste management system of our institution:- Solid waste management: To minimize use of paper in office notice and circular are sent in whatsapp group to avoid wastage of paper. Discarded stationery waste, fused bulb and tube lights collected from various administration office collected in dust bins and sent to municipal collection center and rest of the solid waste collected biodegradable waste like spare food from lunch boxes, fruit refuse and leaves collected in garden are dumped for compost preparation which is maintained by NSS and Youth Red Cross unit. Plastic and polythene are banned in campus. Newspaper and practical records are sold and the amount is used

for students related activities. Liquid waste management: Liquid waste is kept in dust bin when the dust bin is filled it is kept in separate pit. The waste is left for decomposition and then it is used as compost for trees and plants in the campus. E- Waste management: Printer's cartridges and computer are first put in front of write off committee and then disposed according to guidelines.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>C. Any 2 of the above</b>

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Cultural, regional, linguistic, communal social and economic sectors are promoted in by youth Red Cross Society NSS Sports employment cell Fuljhar nature club Vasudha eco club etc blood donation awareness, AIDS awareness etc programs are conducted by Red Cross Society and programs of de addiction cleanliness national integration free plantation etc are conducted by NSS volunteers we urge them to keep the college premises polythene free every year we organize plantation drive to keep our premises pollution free.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In government college Saraipali disciplinary committee youth Red Cross Society NSS prevention of women's harassment student union grievance redressal sale Right to Information Public Service Guarantee Act anti ranking squad various types of communities are operated which contribute significantly in full feeling the constitutional obligations of the students and employees of the college. Youth Day National Integration Day Sadbhavna day constitution day aids day international Women's Day are organized annually by NSS. In the college national festival we celebrate

Republic Day and Independence Day (26 January and 15 August) member of staff teaching and non teaching participate in the program along with college students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institute believes in national integrity and rich culture and thus we celebrate our Independence Day (15 August) and republic day (26 January) with lots of enthusiasm and patriotism, birth anniversary of Mahatma Gandhi and Lt. Prime Minister Lal Bahadur Shastri (2 October), Deputy Prime Minister Sardar Vallabh bhai

Patel (31 October) as Rashtriya Ekta Divas, Swami Vivekanand Jayanti (12 January) as Yuva Divas. All the students and teachers celebrates birth anniversary of India President Sir Radhakrishnan on 'Teacher Day' in our college.

Youth Red Cross unit celebrates world AIDS Day (01 December) to spread awareness by arranging various events like slogan writing, rangoli competition, essay writing, poster presentation and health checkup among students. NSS unit celebrates Gandhi Jayanti as swachchhata diwas and NSS Day (24 September), Matadata Diwas (25 January) etc in nearly villages and communities by organizing rallies. On 12 January students of our college have participated in youth festival organized by Pt. Ravishankar Shukla University Raipur.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practices:

1. Bird Conservation 2. Compost & Vermicompost

#### Bird Conservation

'Bird Conservation' is one of the best practices of our college. A selected area in campus of our college represent suitable atmosphere for many species of wild life. Birds in particular regularly visit the college campus to feed and breed. The food we supply, helps many birds survive through extreme weather conditions however, despite currently being encouraged by our institution, we know little about the effect of supplementary feeding and breeding success especially in campus.

### Compost & Vermicompost

A mass of rotten organic matter out of waste is called compost. The compost made from farm waste like paddy straw, weeds, other plant leaves and other waste is called farm compost. A compost pit is in campus of our college. Compost is a rich source of organic matter. Soil organic matter plays an important role in sustaining soil fertility and hence in sustainable nature to plants in campus of our college.

#### Advantages of composting

- Volume reduction of waste
- Reduces the risk of pollution.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college was established in first July 1972 with an objective to educate the students of nearby villages and Saraipali town. The college administration hence work tirelessly to provide them best education and opportunity to choose better career when leave this college.

Although we have shortage of permanent faculty supporting staff and funds but with smooth coordination and cooperation we all ensure to give our 100% to this institute. In last five years there is gradual increase in percentage of outgoing students opting for higher educations. Few areas where college was in recent news are-

1. With proper support, motivation and training our students are performing well in sports and few have coined their name at state and national level in kabbadi, khokho etc.



2. In last few years of activities for carrier guidance and placement cell has increased and college faculty has also initiated free. General knowledge exams for preparation of competitive exams and student response were quit promising.

3. The college administration is planning to increase its infrastructure and academic facility under which proposal for hostel, ramp, lab, gymnasium boundary wall are sent to higher education and college is expecting to get positive response soon.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

In future college decide for following plan in next academic year-

1. Yoga class weekly and self defense program for girls.
2. Preparing competitive exam for students.
3. Automated office and Library.
4. To encourage faculty member's to attend Research & FDP Programs.
5. To start new UG & PG College.
6. Fully smart classes using ICT Tools.
7. To conduct more extension and outreach program through NSS.
8. To encourage faculty member's for paper publishing in UGC approved National & International Journals.