YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	**LATE RAJA VIRENDRA BAHADUR SINGH GOVT. COLLEGE SARAIPALI**
• Name of the Head of the institution	**MR. PRADEEP KUMAR BHOI**
• Designation	**PRINCIPAL(IN-CHARGE)**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**9109345558**
• Mobile no	**9424236802**
• Registered e-mail	**govtcollegesaraipali1971@gmail.com**
• Alternate e-mail	**kshirpatel333@gmail.com**
• Address	**In Front of Ghanteshwari Temple, NH-53 Main Road, Saraipali**
• City/Town	**Saraipali**
• State/UT	**Chhattisgarh**
• Pin Code	**493558**

2.Institutional status

• Affiliated /Constituent	**Affiliated**
• Type of Institution	**Co-education**
• Location	**Urban**

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Pt. Ravishankar Shukla University Raipur (CG)**

- Name of the IQAC Coordinator   **Mr. Kshirsagar Patel**

- Phone No.   **8770946660**

- Alternate phone No.   **7697984418**

- Mobile   **8770946660**

- IQAC e-mail address   **kshirpatel333@gmail.com**

- Alternate Email address   **rajkishorpatel789@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://govtcollegesaraipali.ac.in/NAAC.aspx?page=AQAR%20Reports&topicid=280

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://govtcollegesaraipali.ac.in/Academics.aspx?page=College%20Academic%20Calendar&topicid=315

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.95**	**2022**	**24/05/2022**	**23/05/2027**

6.Date of Establishment of IQAC   **05/12/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of   View File

IQAC

9.No. of IQAC meetings held during the year   2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Preparations for NAAC assessment.

Construction of NADEP tank for vermi compost.

Strict punctuality of student and faculty.

Innovation towards saving environment by the NSS, Vasudha Eco Club, Fuljhar Nature Club of college.

Formation of Anti Harassment cell for the safety of women by the faculty member and principal and the convener of the cell is Mrs. Sabya Patel.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
In the institution awareness spread to ban the use of plastic.	Clean environment of the college by using biodegradable things like paper plates etc.
Create research environment in college.	Many faculties participate in National and International seminar/webinar.
Planning to print invitation cards for Golden Jubilee celebrations by the faculty member and principal.	Under progress.
Curriculum management with accordance of NEP 2020.	Students are tracked during their academic journey in the institution through internal assessment.
Covid Awareness Program.	The students, staff and local community people were sensitized about the spread of Corona Virus and its prevention.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	30/04/2022

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	**LATE RAJA VIRENDRA BAHADUR SINGH GOVT. COLLEGE SARAIPALI**
• Name of the Head of the institution	**MR. PRADEEP KUMAR BHOI**
• Designation	**PRINCIPAL(IN-CHARGE)**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**9109345558**
• Mobile no	**9424236802**
• Registered e-mail	**govtcollegesaraipali1971@gmail.com**
• Alternate e-mail	**kshirpatel333@gmail.com**
• Address	**In Front of Ghanteshwari Temple, NH-53 Main Road, Saraipali**
• City/Town	**Saraipali**
• State/UT	**Chhattisgarh**
• Pin Code	**493558**
2.Institutional status	
• Affiliated /Constituent	**Affiliated**
• Type of Institution	**Co-education**
• Location	**Urban**
• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Pt. Ravishankar Shukla University Raipur (CG)**

• Name of the IQAC Coordinator	**Mr. Kshirsagar Patel**
• Phone No.	**8770946660**
• Alternate phone No.	**7697984418**
• Mobile	**8770946660**
• IQAC e-mail address	**kshirpatel333@gmail.com**
• Alternate Email address	**rajkishorpatel789@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://govtcollegesaraipali.ac.in/NAAC.aspx?page=AQAR%20Reports&topicid=280
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://govtcollegesaraipali.ac.in/Academics.aspx?page=College%20Academic%20Calendar&topicid=315

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.95**	**2022**	**24/05/2022**	**23/05/2027**

6.Date of Establishment of IQAC	**05/12/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**2**	

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Preparations for NAAC assessment.
Construction of NADEP tank for vermi compost.
Strict punctuality of student and faculty.
Innovation towards saving environment by the NSS, Vasudha Eco Club, Fuljhar Nature Club of college.
Formation of Anti Harassment cell for the safety of women by the faculty member and principal and the convener of the cell is Mrs. Sabya Patel.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
In the institution awareness spread to ban the use of plastic.	Clean environment of the college by using biodegradable things like paper plates etc.
Create research environment in college.	Many faculties participate in National and International seminar/webinar.
Planning to print invitation cards for Golden Jubilee celebrations by the faculty member and principal.	Under progress.
Curriculum management with accordance of NEP 2020.	Students are tracked during their academic journey in the institution through internal assessment.
Covid Awareness Program.	The students, staff and local community people were sensitized about the spread of Corona Virus and its prevention.

13.Whether the AQAR was placed before statutory body? — **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	30/04/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	21/12/2022

15.Multidisciplinary / interdisciplinary

Multidisciplinary & integral education model that will relax the discipline boundaries for learning & make the system flexible enough for student to learn sciences with commerce languages, social sciences, professional skill ethics moralities human

values, cultural activities, literature etc. Following combination can be obtained in our college.

Group A – Chemistry, Botany, Zoology, Math, Physics

Group B- Political, Geography, History, Economics, Hindi Literature

Group C – Computer Awareness

Group D- Commerce

            The student can choose the courses available in the college from above group according to his/her interest. There's no limit to learning and the multidisciplinary educational approach mentioned in the NEP 2020 is the correct step taken towards promoting the same.

16.Academic bank of credits (ABC):

Our college is affiliated to Pt. Ravishankar Shukla University Raipur and guidelines have come from them for academic bank of credits so for so this system is not available in our college. Every year according to the academic calendar and curriculum received by the University teachers create and use daily diaries curriculum division teaching plan. Use of different teaching methods and supporting materials so that students do not have any problem in understanding the concept and they can use this knowledge and make it practical form time to time by all the subject teachers are invited for online classes and seminars and online teachers given by the guest speakers in the class.

17.Skill development:

In our college Including Skill like-

1. Soft Skill- Soft skill characterize now a person interacts in his or her relationships with others. It include adaptability attitude. Communication, creative thinking, work ethic, team work, decision making, positivity, time management, motivation flexibility, problem solving, critical thinking etc are helps to student for makes great personality.

2. Life Skill- In our college students are taught life skill such as self awareness, creative thinking, empathy, deep thinking etc for which various activities on such as NSS, Sports/Culture activities are organized.

3. ICT Skill- In our college, children are developed ICT skill through-online classes, projector classes, online evaluation and internet sources etc. This skill is very important skill in today's and is important for the future of children in the coming times.

4. In our college students are taught awareness about read safety and to follow traffic rules. The importance of knowledge and practice of road safety measures needs to be emphasized in the prevention of RTAs.

5. Professional Development- Children are developed leadership skill through one week camp organized by NSS Unit of our college. Valuable leadership skills include the ability to delegate, inspire and communicate effectively.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college is connected to Orisa state in the last Border of Chhattisgarh state to definitely their Odiya and Hindi gets mixed these students are more comfortable in their vermicular language . Due to Covid-19, lack of confidence and interest in study of the children has been spread. To recover or to boost their confidence level the faculty member are engaged students in a motivational class where they motivate them to adjust in the regular routine as the pandemic has gone.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In our college outcomes based education focus on curriculum- The learning outcomes comprise the knowledge, skill, attitude and understanding that students should acquire to enable them to reach their full potential and lead successful lives. As individuals as of the community and at work. OBE moves from subject-Specific outcomes and cross-discipline outcomes to long them, cross-curriculum outcomes that are directly related to student's future life roles. Outcomes based education (OBE) is a student centered approach to teaching and learning. Rather than focusing on what course content needs to be covered, OBE shifts the focus to what students should be able to do or known as result of the learning experience.

20.Distance education/online education:

ODL made in the institution is catch because college is connected

to broadband and all work is done by broadband internet connectivity. Still the college conducts online classes by the help of smart class room also using mobile, internet especially during COVID-19 pandemic durations. As the pandemic has subsided, children are slowly being engaged in offline classes.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	32

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1462

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1367

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	522

File Description	Documents
Data Template	View File

3.Academic

3.1	14

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2	**20**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1	**13**
Total number of Classrooms and Seminar halls	
4.2	**48.62**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**35**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the University through its Boards of Studies. Our faculty members have worked on the Board of Studies and their sub-committees, substantially contributed to the curriculum development.

Academic calendar:

● The college follows the Academic calendar issued by the University and State higher education of and executes it rigorously.

- **The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty.**

Time- Table Committee:

- **The college constitutes the Time Table committee.**

- **The Time Table is prepared by respective departments.**

- **The Time Tables are displayed on the Notice Board and also uploaded on the college website.**

- **The syllabus link of University is also provided to the students.**

Teaching Plan:

- **Teaching plan is prepared by every faculty member at the beginning of academic year.**

- **They record the conduct of teaching and practical in the diary.**

- **Periodic assessment of curriculum delivery is conducted by IQAC through HODs.**

- **The faculty engages extra periods and practical as and when necessary and maintains their record.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of the academic year, the Institution prepares and publishes 'Academic calendar' containing the relevant information regarding the teaching learning schedule (working days), internal evaluation process. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, and unit test and semester examinations.

The examination committee, send the information to the University about the students who are appearing for the examination. After receiving enrolled list of the students' by the University, the college prepares seating arrangement chart, list of invigilators etc. The record of internal assessment is maintained at college level.

The process is as follows:

The type and schedule of internal evaluation is Planned in consultation with the head of the department.

Head of the Department: The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the Continuous Internal Evaluation in particular at both the internal as well as the University level then the Academic calendar is forwarded to the IQAC. IQAC: The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University | D. Any 1 of the above |

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College values very highly cross cutting issues relevant ethics, values and gender issues:

Environment and Sustainability

All first year students are exposed to the environmental issues through a non-gradial course Environment and Ecology which deals with air and water pollution and its control. Students are made aware about vehicular and industrial pollution including noise pollution.

Ethical Issues and Human Values Students are exposed to courses like Cyber Security, Organization Behavior and Business Ethics to make them aware about professionalism, human values and behavioral. National Social Service

University has a National Social Service (NSS) unit under a senior faculty member to involve students in village cleanliness, conducting classes of village children, pollution control and social evils. They also conduct blood donation camps, voter's awareness programs, tree plantation drives, and green campus initiative and Nukkad nataks on important issues relevant to the society.

Gender Issues and Women Empowerment College has made provisions for safe, secure and congenial environment for girls to progress on equal basis and rights and equality issues of the women.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

23

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**A. All of the above**

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**D. Feedback collected**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1462

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1366

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Initiative for Advance,Slow learners:

After the first wave of COVID-19, keeping high hygiene standards and continuing to impart knowledge through various platforms was essentially the need of the day. The institute cater to students across diverse social/cultural and economical backgrounds. Very high percentage of students come from small villages and belong to SC/ST/OBC/BPL category.

A dedicated and supportive aid through Blended learning methods (online and offline classes) had been established to gauge the learning process of slow as well as advanced learners. To identify students of various learning abilities, teachers pay attention to their participation in class work and assessment.

Students performing poorly in assessment work were motivated to perform better by providing online learning resources .

Daily online interaction, unit tests and presentation via ICT tools enabled the teachers to identify advanced learners. Participating in various activities developed the personality of Advance learners in very spontaneous way.

Special books as well as online study materials of advanced level are recommended to them. Library resources such as N-List are provided to advanced learners as well as slow learners.

To provide equal attention to each learner, teachers used e-resources optimally to be interactive and as per requirement of academic calendar.

File Description	Documents
Paste link for additional information	https://youtube.com/@amiragrawal5927
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1462	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Through IQAC Cell college conducts many activities and programs such as webinars/ Cultural/ Sports/ NSS activities to develop participatory learning of Students. At Govt. College Saraipali, students have always been the center of all its academic and co-academic endeavors. All possible initiatives are implemented to ensure their fullest growth and development in a safe and congenial environment. Students are guided, motivated and channelized in the best possible manner. The measures taken in this regard are : To make learning student centric, a number of clubs and committees have been constituted so that the students realize their full potential to achieve their aim. Along with curricular activities students are encouraged to participate in extracurricular activities, which give ample opportunities to supplement learning and personality development. The institute practices various student centric methods to develop independent learning and self directed problem solving skills. In science streams, demonstration, lab and project work are used to enhance learning experience. In Arts & Humanities contemporary examples and day to day examples are supplemented with concepts and facts. Apart from this, students also participate in problem solving sessions, Q & A sessions and group discussions arranged on regular basis.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://youtube.com/@beautyofchemistry7045

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT - Edtech aids such as computer, and PowerPoint presentations for class room teaching and seminar presentations.

E-resources under the membership of the N- LIST like e-PG Pathshala, e-Gyankosh and lecture notes are shared with the students.

The college has a wi-fi network which can be accessed by staff members of the college to get the advantage of e- resources. Teachers present study materials through powerpoint slides using a projector. Besides using projector they also conduct online classes through mobile and tablet.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

67

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The evaluation methods are communicated through the Prospectus, college website Notice Board and through announcements in the classrooms. Details are also available on the university website. In the beginning of the session, an orientation program is conducted in which all information related to exams and evaluation is narrated to the students.

The progress of the students is monitored by teachers through class tests, written assignments, oral tests, group discussions and interactive sessions.

Exam result analysis is done by the college. Corrective measures are taken to improve the overall teaching and learning ambience

Evaluation Reforms:

The institution follows all instructions as per University Guidelines:

As per the affiliating university, the Under Graduate courses follow an annual system. I and II term examinations are conducted to acquaint the students about the university examination pattern.

The PG courses follow a semester system. Assignments-based internal assessment is taken in all P.G. courses.

Results are analyzed by respective departments Students are allowed to observe their answer books under the supervision of the subject teacher. Effective implementation of Evaluation Reforms The institution follows the guidelines of affiliating university.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances related to mistakes in marksheet, admit card issues are taken care of by student helpdesk. They are guided according to

their situation. If they remain dissatisfied, they can avail the services provided by University by the assistance of helpdesk.

Mechanism to deal with examination related grievances are:

Exam related grievances are dealt with case by case basis by a grievance redressal committee constituted for the purpose.

Every grievance is treated with care and due importance. The students are provided with complete guidance and support in this regard.

Grievances related to university exams are forwarded to affiliating University through proper channels. In this course the HEI works as a bridge between university and student.

All grievances related to internal examinations are dealt by respective subject teachers. Focus is to provide feedback and correction of mistakes and train the students for university examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College has clearly stated the learning outcomes of programs and courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Hard Copy of syllabus and learning outcomes are available in the departments for ready reference to the teachers and students. Learning outcomes of the programs and courses are displayed on the class notice board.

Soft copy of curriculum and Learning outcomes of programs and courses are also uploaded to the institute website for reference.

The students are also made aware of the same during tutorial

meetings. The time table and examination results of all the programs are made available to the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes of the entire program are identified at the university level. The course outcomes help the faculty to manage the resources effectively to the maximum extent. This created a path to improve the result and overall performance of students. The attainment of Course Outcome is measured through continuous evaluation of students. For this the concerned teacher , after completion of a particular topic, conducts a discussion in which the level of understanding of the topic is gained. In the next step the students are evaluated through assignments, quizzes and tests for the specific topic. For theory and practical subjects , the concerned students are prepared for the exam by carefully monitoring them during practical sessions. In each step the faculty provides feedback to students so as to improve the performance and understanding of the course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

512

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://govtcollegesaraipali.ac.in/NAAC.aspx?page=Other%20Reports&topicid=277

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

For environment awareness plantation have been done by the newly admitted students. Under the cultural, literacy and youth activity department, many students of the college were provided a platform to the students through which they developed communication skill and their ability to express thoughts. For the conservation of traditional culture and art of Chhattisgarh, in the institution, folk dance and folk songs have been performed by the students. In the Herbal Garden of out institution may medicinal plants have been planted and for the healthy life students have been informed and awareness spread for the natural therapy. In the time of pandemic annual examination have been conducted though online mode and to pointing out the inconvenience of student online notes are provided by every department. The fear of students for online examination has been reduced through May activities to boost-their confidence.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the surrounding community to sensitize the students towards social issues for the overall development of the students.

Outcome- Many activities have been done by the college to aware the students toward the social issues as a result of which there has been development of sensitive approach in the students directly and indirectly. Along with cleanliness, environmental awareness, cashless movement, beneficial blood donation program for students and villagers and central government's sweep scheme. This college is engaged in indigenous activities while providing quality and accessible education, which improves the overall quality of students. This organization also organizes camps and training programs under Red Cross and NSS to mature as responsible citizens of the society. Along with a tree plantation program was organized by a club, Nature Club. Cultural program was organized bycultural and youth activities department.With the encouragement of fellow sports department, the students of the college participated in various sports competitions at the sector and

state level.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	[View File]()
Number of awards for extension activities in last 5 year (Data Template)	[View File]()
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File]()

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

12

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Class Rooms- The college has two teaching blocks, the old block has 07 class room and new block has 06 big class rooms.

Laboratory- The college has 01 Geography, 02 Computer laboratories, 01 Seminar room with projector, 01 Red cross room, 01 Sports room, 01 NSS room, 01 Staff room, 01 IQAC room with one computer, 01 Library with more than 24000 books and many e-books, Journals through N-List, 01 ICT room, 01 help desk, 01 Girls common room, 01 reading room.

Computing Equipments - The college 02 photocopier printer, 02 scanners, 02 Laptop. College building covered with CCTV cameras. The entire college building is equipped with wired and Wi-Fi networking.

Health and Hygiene- Fresh and pure water supply by 04 water coolers attached with Aqua-guard UV water purifiers. Hygienic and clean washrooms.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has indoors & outdoor games facilities like badminton, table tennis, hockey, football, cricket, khokho, kabaddi, carom, Chinese checker, chess, volleyball, athletics and traditional sports. The college provides opportunities for sports and extracurricular activities to the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.86

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library plays a central role in providing books for learning, because majority of our students are from rural and low economic background A time table was designed to facilitate smooth issuing of books for every class in a week. The records of issued and returned books are manually maintained in issuing register. N-List membership was subscribed in 15-12-2020 and provides users 164300 e-books through N-List and 60000 e-books through NDL 6000+ e-book and 60,000 e-books through online access.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.68

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

13

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a Broadband connection with 10 mbps capacity from BSNL in the college campus. The campus is Wi-Fi enabled internet connection.Geography department and lab, computer labs, office, principal cabin, IQAC of the college are connected through. This facilities of the college are regularly main tend and service engineer on call are available if there is some issue. There are also many computers, printers, scanners and photocopy machine to do college work smoothly and they are main tend and updated regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**D. 10 - 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.86

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Many information regarding the facilities of sports, NSS, YRC, ECO-SYSTEM, EMPLOYMENT-CELL prospectus of the institution uploaded in college website .student welfare schemes such as scholarship facilities and information regarding reservation in admission to any class are also mentioned in the prospectus. The policy is implemented by various departments as per decision taken by the planning and evolution. All civil works are undertaken by building

committee with the help of PWD of state government. These committees coordinate between various departmental requirements and government departments likes-CSED, PWD,BSNL etc. constant efforts are made to get the infrastructure facilities like UGC , RUSA, state government and other agencies . Available financial resources for maintenance of the facilities

1. The equipment are maintained by special allocation of UGC, Janbhagidari and self-finance fund.
2. The purchase of furniture and computers have been done by Janbhagidari fund.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

909

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	[View File]
Details of capability building and skills enhancement initiatives (Data Template)	[View File]

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	[View File]
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

7

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	*View File*
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	*View File*

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year the institution publishes its prospectus and makes it available to all students and also uploads it on institutional website which gives institutional information guidelines for admission fee details, scholarship code of conduct and other relevant details. Admissions are given merit basis and in compliance with the reservation policy of state government. Students are given concessions and scholarship as per government SC/ST/OBC economically deprived section and physically handicapped. The college offers a number of scholarships to the students under various Govt. schemes. Approximately 70-75% of the students are provided financial assistance from state government, central government. Wheelchair is also available for the Divyang. The college organizes sports, games, cultural and extracurricular activities for the students. The college has an anti-ragging committee governed by the senior staff members of the college. The students' representative provides valuable informer feedback regarding curriculum, teaching learning and evaluation process to the grievance committee. The council oversees the ready availability of teaching aids in class room such as chalk, duster, maps and lesser pointers. It also ensures discipline in the college campus.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	*View File*

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association came in to existence on 23 January 2021 when 1st Alumni meet was organized. The students were informed by phone but due to short attendance only 15 participants selected of Alumni Association Chairman, Vice Chairman, Secretary, Joint Secretary and Treasurer. At present 125 alumni are connect through our alumni whatsApp group and take 50 membership of alumni association. Alumni, meet were organized 23-01-2021 in which 25 Ex- students participated. Contribution of alumni to the growth/development of the institution The newly nominated body in its first meeting has given assurance to work for the improvement of the academic ambience and overall growth of the college. The alumni association of the college is new and has been constituted recently. It is yet to get registered. The following body of the association are-

Patron and Principal: Dr. Amritlal Patel

1. President – Ms. Pukhraj Singh

2. Vice President – Mr. Khemraj Patel

```
3. Secretary – Mr. Pradeep Kumar Gupta

4. Joint Secretary – Mr. Swarnsingh Saluja

5. Treasurer – Mr. Kanhaiyalal Patel
```

File Description	Documents
Paste link for additional information	http://govtcollegesaraipali.ac.in/student_section.aspx?page=Alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

```
Vision

To develop human resource integral with values and responsibility
towards society.

Mission

1.To provide substantial opportunity to student to receive higher
education

2.To Provide adequate opportunity to enhance moral, physical and
intellectual upliftment.

3.To provide quality education by using advanced technology in
teaching.

4.To awaken social sensibility in students.

5.To develop human virtues in students.
```

6.To build up ideal citizens for the society.

Our teaching faculties play an important role in implementing the vision and mission of the college and also play a proactive part in the decision - making process.

Our teachers are members and convener of the various committees. These are constituted for the day - to - day functioning of the college. Some of these committees are staff council, the examination committee, the admission committee, the library committee. They determine admission criteria, cutoff marks examination modalities, and library practices various teaching learning innovations and other academic activities.

The IQAC prepares agenda of the meeting taking matter into consideration. As per the action plan the college governance implements actively throughout the academic year to fulfill the vision and mission of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governance of the institution is reflective of an effective leadership in tune with the vision of institution. The principal and all the teachers are involved in the academic and administrative duties, activities of the college. All the permanent faculty are members of the staff council and IQAC and various other committees. All the members actively participate in the staff council meeting, IQAC meetings and suggest measure for teaching and learning which plays key role in policy making of our college.

The college promotes a culture of participative management by constituting various committees also includes student representatives. These committees work independently, take decision and are responsible for effective implementation

throughout the year.

Decentralization and Participative Management

Infrastructure and human resources are limited, hence decentralization and participative management is necessary. As many as 40 committees have been constituted for the purpose in this year. Committee details documents attached.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Keeping in view the vision and mission of the institution the faculty and students of the college devote themselves in various activities. Students of our college are now actively and voluntarily participating in Voter awareness program, Women empowerment program, Healthy awareness programs on AIDS and career guidance program.

Perspective Plan and Deployment

- To develop the infrastructure to fulfill the requirements as per future planning.
- To improve library facilities including its automation and to develop it as a modern technologically well-equipped.
- To make effective use of e-resources.
- Automation of the office.
- To develop an effective surveillance system.
- Maintenance of the building.
- To make effective use of ICT.
- To upgrade the infrastructural facilities, smart/e- class rooms and seminar hall.

Strategic Plan and deployment

- Appraisal of the performance of the students, teachers and

- administrative staff is done regularly.
  - Internal Quality Assurance Cell (IQAC) has been formed to frame the policy for the growth of students.
  - By giving priority to academic merit in admissions.
  - To ensure quality & priority is given to the following areas:

1.Cleanliness of the institution premises

2.Conservation of energy

3.Health and Hygiene

4.Conservation of environment

5.Academic excellence

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. The organizational structure of college includes the principal as Administrative Head of the Institution. Sanction post details are:

POST

SANCTION

FILL

PRINCIPAL

1

0

PROFESSOR

5

0

ASST. PROFESSOR

15

14

LIBRARIAN

1

0

SPORTS OFFICER

1

0

ASST. GRADE I

1

0

ASST.GRADE II

1

1

ASST.GRADE III

2

1

LAB TECHNICIAN

4

4

LAB ATTENDANT

4

1

BOOK LIFTER

1

0

PEON

2

0

FARRASH

1

0

WATCHMAN

1

1

CLEANER

1

0

2. Appointment procedure – The process of recruitment of teaching, non – teaching and technical staff are done by the government through C.G.PSC, C.G. Vyapam and Department recruitment.

3. Promotion – The promotion procedure is determined by the state government of C.G.

4. Grievance Redressal mechanism – The college has formed student help desk and Grievance Redressal committee for students to address their complain and grievance to resolve them. After receiving grievance and complains, either in writing or orally, the committee discuss and resolve.

5. Service rules, recruitment, promotional policies etc. -Being a Govt. College these

are governed as per state Govt. norms. The details of these rules are given in the website

Higher Education of Department

http://highereducation.cg.gov.in/HigherEducation/Acts.aspx

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Measures for Teaching and Non-teaching Staff

Being a Govt. college, most of the welfare schemes are as per the State Govt. norms. The following schemes are available for teaching and non-teaching staff –

- There are also government schemes in place to provide loans for those who wish to buy/construct houses and festival advances;
- Medical leave facility;
- There is a provision of study leave, maternity leave/paternity leave, Duty leave as applicable.
- Pension/Family pension scheme : For teaching and non-teaching staff Leave encashment : For teaching and non-teaching staff
- GIS and Gratuity: Each and every regular teaching and non-teaching staff is covered under the General Insurance Scheme, furthermore they are entitled for gratuity at the time of retirement.
- Compensatory Appointment.
- Medical bill reimbursement.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

An annual self assessment pro-forma based on the directives of UGC has been prepared by the department of higher education of Chhattisgarh Government. Thus performance based appraisal system has formally been introduced as per the orders of the commissioner. The college performance based appraisal system (PBAS) for teaching and non-teaching staff. They fill up a self assessment from that has the details of their performance during every year. HOD/ senior assistant professor then assesses the performance of the faculty member and report to the principal. The principal himself also monitor day to day working of the staff and then evaluate each of them at the end of each academic session on the basis of their efficiency.

The CR(confidential report) along with PBAS forms are annually forwarded by the principal with his report to the Directorate of higher education. The Higher authorities enter their observations which are helpful at the time of promotion and career advancements and if there is any adverse comment against any teacher it is communicated to him/her. The outcome of such a system is quite encouraging. The teachers have become aware of the significance of their work like teaching, learning, extension activities, research and academic contribution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has internal and external audit mechanism and bound to execute it on time. The internal audit of the college was done by Miss Prachi Gupta Assistant Professor (Commerce). The college conducted regular internal and external financial audit as per the norms. The external audit of the college was done by C.A .-Navin Kumar Agrawal ,Nav Durga Traders Main Road Saraipali .The college conducted regular internal and external financial audit as per the norms.

Audit Report of Janbhagidari committee fund by C.A. Navin Kumar Agrawal, Date-31.03.2022

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File]

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization Policy

The institution gets funds from the state government, UGC, RUSA, etc. The salaries and other benefits of the employees are provided by the state government. Government purchase rules are followed to monitor effective and efficient use of available financial resources-

- Budget provision is made by the state government.
- Similarly UGC and other funds are managed as per the directions and

norms of concerning agencies.

- Resources generated through self-financing courses. The budget of self-financing courses is approved by the self-financing courses management committee.

Optimal utilisation of resources

The establishment expenditure of the college including salary and others expenditure are received from the department of higher education government of Chhattisgarh for which an estimated budget is sent in every year. Draft budget is prepared every year taking consideration of the requirements of each department.

The budget is utilized to meet day to day academic activities, administrative expenses and maintenances of the immovable properties. All financial matters like fee collection and salary are supervised by the principal.

The grants received from the external funding agencies like RUSA are effectively utilized by conducting programmes.

Janbhagidari samiti fund are utilized for appointment of part time faculty and other post.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College has established Internal Quality Assurance cell since 2013. Since then team IQAC has been working towards the betterment of institution.

1. Improving teaching quality:

The IQAC monitors the implementation of vision and mission of the college. In pandemic duration IQAC follow Covid19 guidelines. IQAC prepares perspective plan of development for the college & execute it in a strategic plan of every year. It has been trying to institutionalize number of quality assurance strategies such as digitization of academic & administration facilities, gender equality, Strengthened extension activities, sports etc. IQAC holds meeting during the session and ensure the implementation of decision taken. After the first cycle of NAAC, IQAC has been promoting the Quality Culture.

2. Promote Cultural Activities:

The mission statement of college states that rural youth empowerment through quality Education. Therefore IQAC has always been trying to enhance & update its academic and administration. IQAC with the help of Eco club & N.S.S. Conducted different environmental protection activities like tree plantation, Campaign for no use of plastics & also promote green campus activities. Installed Vermi compost & solar panel system for energy generation in college campus. IQAC promotes digitization & IT facilities in college campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms. The two examples of institutional reviews and implementation of teaching learning reforms are as follows:

1. Feedback system for initiating teaching learning reforms.

2. Upgrading Teaching –Learning process by using ICT.

1. Feedback system for initiating teaching learning reforms:

The Feedback from the students helps in assessing the teaching methodologies of the faculty and make necessary amendments and reforms. The feedback received is analyzed and evaluated by IQAC cell. (An example of such analysis is attached here).

2. Upgrading Teaching – Learning Process by using ICT .

Initially our faculty members used to teach through conventional method of chalk and blackboard. But before some year they are using green board and projector for difficult lessons, specially for science stream. The students from science stream felt difficulties during the topic they come across like animated diagram and chemical reaction through chalk – board method, therefore an ICT room was established to make teaching – learning process easy. In the pandemic time our teaching staffs are conducting online class through Google meet, Teachmint, Zoom app and Webex.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is co-education system in our Institution for gender equity and sensitization Institution organized many programs to engage in awareness related to gender equity and women's issues. The anti-ragging committee and discipline committee for gender issues has been formed to provide better safe guards. In case of any emergency the girls can also use the help line number which is displaced in campus and Institution website. In college CCTV camera installed and used for safety and security. All the students are counseled regularly for hygiene nutrition and psychological issues.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://govtcollegesaraipali.ac.in/facilities.aspx?page=Women%20and%20Internal%20Complaints%20Cell

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There is a cleanliness committee in our college which sees matter related to cleanliness and waste disposal. Following types of Degradable and non degradable waste management system of our institution:- Solid waste management: To minimize use of paper in office notice and circular are sent in whatsapp group to avoid wastage of paper. Discarded stationery waste, fused bulb and tube lights collected from various administration office collected in dust bins and sent to municipal collection center and rest of the solid waste collected biodegradable waste like spare food from lunch boxes, fruit refuge and leaves collected in garden are dumped for compost preparation which is maintained by NSS and Youth Red Cross unit. Plastic and polythene are banned in campus. Newspaper and practical records are sold and the amount is used for students related activities. Liquid waste management: Liquid waste is kept in dust bin when the dust bin is filled it is kept in separate pit. The waste is left for decomposition and then it is used as compost for trees and plants in the campus. E- Waste management: Printer's cartraitges and computer are first put in front of write off committee and then disposed according to guidelines.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

01-07-2023 02:22:18

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Cultural, regional, linguistic ,communal social and economic sectors are promoted inby youth Red Cross Society NSS Sports employment cell Fuljhar nature club Vasudha eco club etc blood donation awareness, AIDS awareness etc programs are conducted by Red Cross Society and programs of de addiction cleanliness

national integration free plantation etc are conducted by NSS volunteers we urge them to keep the college premises polythene free every year we organize plantation drive to keep our premises pollution free.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In government college Saraipali disciplinary committee youth Red Cross Society NSS prevention of women's harassment student union grievance redressal sale Right to Information Public Service Guarantee Act anti ranking squad various types of communities are operated which contribute significantly in fulfillingthe constitutional obligations of the students and employees of the college. Youth Day National Integration Day Sadbhavna day constitution day aids day international Women's Day are organized annually by NSS. In the college national festival we celebrate Republic Day and Independence Day (26 January and 15 August) member of staff teaching and non teaching participate in the program along with college students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for	**D. Any 1 of the above**

students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institute believes in national integrity and rich culture and thus we celebrate our Independence Day (15 August) and republic day (26 January) with lots of enthusiasm and patriotism, birth anniversary of Mahatma Gandhi and Lt. Prime Minister Lal Bahadur Shastri (2 October), Deputy Prime Minister Sardar Vallabh bhai Patel (31 October) as Rashtriya Ekta Divas, Swami Vivekanand Jayanti (12 January) as Yuva Divas. All the students and teachers celebrates birth anniversary of India President Sir Radhakrishnan on 'Teacher Day' in our college. Youth Red Cross unit celebrates world AIDS Day (01 December) to spread awareness by arranging various events like slogan writing, rangoli competition, essay writing, poster presentation and health checkup among students. NSS unit celebrates Gandhi Jayanti as swachchhata diwas and NSS Day (24 September), Matadata Diwas (25 January) etc in nearly villages and communities by organizing rallies. On 12 January students of our college have participated in youth festival organized by Pt. Ravishankar Shukla University Raipur.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title- "Yoga Delight"

1. **Objective- The entire objective practice is to self reflect, control the breath, achieve deep mental and physical relaxation.**
2. **Context- Yoga is an ancient practices focusing on breathing mental and wellbeing. It is composed of a group of physical, mental and spiritual practices or disciplines.**
3. **Practice- Yoga education can enhance all the activities of the students whether it is academic or sport or social.**
4. **Evidence of success- The strengthening and lengthening effects of Yoga can improve mobility and function, helping the body to recover from physical injury.**

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college was established in first July 1972 with an objective to educate the students of nearby villages and Saraipali town. The college administration hence work tirelessly to provide them best education and opportunity to choose better career when leave this college.

With smooth coordination and cooperation we all ensure to give our 100% to this institute. In last five years there is gradual increase in percentage of outgoing students opting for higher educations. Few areas where college was in recent news are-

1. In last few years of activities for carrier guidance and placement cell has increased and college faculty has also initiated free guidance for preparation of competitive exams and student response were quit promising.
2. The college administration is planning to increase its infrastructure and academic facility under which proposal for hostel, ramp, lab, gymnasium boundary wall are sent to higher education and college is expecting to get positive response soon.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

In future college decide for following plan in next academic year-

1. Automated office and Library.
2. To encourage faculty members to attend Research & FDP Programs.
3. To start new UG & PG College.
4. Fully smart classes using ICT Tools.
5. To conduct more extension and outreach program through NSS.
6. To encourage faculty members for paper publishing in UGC approved National & International Journals.